

**VIRGINIA BOARD OF NURSING  
BUSINESS MEETING MINUTES  
July 19, 2022**

**TIME AND PLACE:** The business meeting of the Board of Nursing was called to order at 9:00 A.M. on July 19, 2022, in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

**PRESIDING:** Brandon A. Jones, MSN, RN, CEN, NEA-BC; President

**BOARD MEMBERS PRESENT:**

Cynthia M. Swineford, RN, MSN, CNE; First Vice-President  
Felisa A. Smith, PhD, MSA, RN, CNE; Second Vice-President  
Yvette L. Dorsey, DNP, RN  
Margaret J. Friedenberg, Citizen Member  
Ann Tucker Gleason, PhD, Citizen Member  
James L. Hermansen-Parker, MSN, RN, PCCN-K  
Dixie L. McElfresh, LPN  
Mark D. Monson, Citizen Member  
Jennifer Phelps, BS, LPN, QMHP-A, CSAC

**MEMBERS ABSENT:** Teri Crawford Brown, RNC, MSN  
Laurie Buchwald, MSN, WHNP, FNP  
Marie Gerardo, MS, RN, ANP-BC  
Meenakshi Shah, BA, RN

**STAFF PRESENT:** Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director  
Lelia Claire Morris, RN, LNHA; Deputy Executive Director  
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice  
Christina Bargdill, BSN, MHS, RN; Deputy Executive Director  
Jacquelyn Wilmoth; Deputy Executive Director for Education  
Randall Mangrum, DNP, RN; Nursing Education Program Manager  
Patricia Dewey, RN, BSN, Discipline Case Manager  
Francesca Iyengar, MSN, RN, Discipline Case Manager  
Huong Vu, Operations Manager

**OTHERS PRESENT:** Charis Mitchell, Assistant Attorney General, Board Counsel

**IN THE AUDIENCE:** Ann Hardy, MSN, RN, Compliance and Case Adjudication Manager  
Anniston Armour, Summer Intern

**ESTABLISHMENT OF A QUORUM:**

Mr. Jones asked Board Members and Staff to introduce themselves. With 10 members present, a quorum was established.

**ADOPTION OF THE SANCTION REFERENCE POINTS (SRP) MANUAL**

**(GUIDANCE DOCUMENT 90-7):**

Dr. Hills worked with VisualResearch, Inc. to develop a working draft which was presented to the BON leadership team for input. She provided background information noting that some of the descriptions of duties may not apply exactly to each profession so that they remain consistent with the SRPs throughout DHP..

The Board discussed and made the following additional changes:

**Page 5, 4<sup>th</sup> bullet**

Replaced “*the license of a physician must be suspended*” with “**the license must be suspended**”

**Page 8, 18 & 24, under Completing the Coversheet, 2<sup>nd</sup> paragraph**

Replaced “*the Board should depart*” with “**the Board may depart**”

**Page 30, under Completing the Coversheet, 2<sup>nd</sup> paragraph**

Replaced “*the Board is encouraged to depart*” with “**the Board may depart**”

Mr. Monson moved to approve the SRP Manual, also known as Guidance Document 90-7, as further amended. The motion was seconded by Dr. Smith and carried unanimously.

Ms. Douglas noted that the SRP Manual will be posted to TownHall for public comment. If comments are received, those comments will be considered by the Board.

Dr. Dorsey and Ms. Swineford left the meeting at 9:19 A.M.

**CONSIDERATION OF THE MAY 3, 2022 EDUCATION INFORMAL CONFERENCE COMMITTEE RECOMMENDATIONS**

Mr. Hermansen-Parker moved that the Board of Nursing accept the recommendations of the Education Informal Conference Committee for the following education programs

**Dabney S. Lancaster (DSL) Community College Practical Nursing (PN) Education Program (US28107600)**

The approval of DSL-PN to operate a practical nursing education program is withdrawn, the withdrawal is stayed, and DSL-PN shall remain on conditional approval with terms and conditions.

**Elite Healthcare, Inc., Medication Aide Training Program (0030000149)**

The approval of Elite Healthcare Inc., Medication Aide Training Program to operate a medication aide training program is withdrawn.

**Extensive Pharmaceutical Services, Inc., Medication Aide Training Program (0030000178)**

The approval of Extensive Pharmaceutical Services Inc., Medication Aide Training Program to operate a medication aide training program is withdrawn.

**Health Start Medication Aide Training Program (0030000214)**

The approval of Health Start Medication Aide Training Program to operate a medication aide training program is withdrawn.

**Healthcare Services 101 D.B.A. Medical-Training, Learning, & Concepts, LLC Medication Aide Training Program (0030000133)**

The approval of Healthcare Services 101 Medication Aide Training Program to operate a medication aide training program is withdrawn.

**Karlise Care Essentials Training Academy, LLC Medication Aide Training Program (0030000155)**

The approval of Karlise Care Essentials Training Academy Medication Aide Training Program to operate a medication aide training program is withdrawn.

**Patrick & Henry Community College (PHCC) Practical Nursing (PN) Education Program (US28200000)**

PHCC-PN is continued on conditional approval with terms and conditions.

**Patrick & Henry Community College (PHCC) Associate Degree Nursing (ADN) Program (US28406900)**

PHCC-ADN is continued on conditional approval with terms and conditions.

**Ransone's LTC Pharmacy Medication Aide Training Program (0030000023)**

The approval of Ransone's LTC Pharmacy Medication Aide Training Program to operate a medication aide training program is withdrawn.

The motion was seconded by Ms. Phelps and carried unanimously.

Virginia Board of Nursing  
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ADJOURNMENT:           The Board adjourned at 9:30 A.M.

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Brandon A. Jones, MSN, RN, CEN, NEA-BC  
President